

MISSOURI SCHOOL FOR THE BLIND

December 16, 2019

REGISTRATION FOR INDIVIDUALS Who are Legally Blind and/or Deaf-Blind

The Missouri Instructional Resource Center (MIRC) and the Missouri Deaf-Blind Technical Assistance Project (MoDBTAP) consolidate their mailing to solicit reporting of individuals who are legally blind and/or Deaf-Blind in an effort to save you time. Also enclosed are the instructions from the Department of Elementary and Secondary Education for completing the Blind Literacy Survey online.

All three components provide important, unique information to be completed!

Registration of individuals generates funding. The American Printing House for the Blind (APH) Federal Quota Funds provides textbooks and instructional materials to students who are legally blind. The Deaf-Blind Census provides technical assistance, in-service training and consultation to staff and parents of individuals who are deaf-blind at no cost.

1. The MIRC's APH Registration (BLUE forms) reports students who are legally blind.

What to do...

- Pull out the **BLUE** instructions and registration form.
- Complete and return the **Blue** form to Yvonne Ali, Missouri Instructional Resource Center Supervisor, Missouri School for the Blind, 3815 Magnolia Avenue, St. Louis, MO 63110-4099, by February 1st.
- If you have any questions regarding this form, please email Yvonne Ali at Yvonne.Ali@msb.dese.mo.gov or call 314-633-1551.

2. The Deaf-Blind Census (YELLOW forms) reports individuals who have a documented visual impairment and hearing loss.

What to do...

- Pull out the **YELLOW** instructions and forms.
- Complete the "NO LONGER ENROLLED/NONE TO REPORT FORM" if you have no students with combined vision and hearing loss in your program to report this year. If you reported a student the previous year, please provide the reason they will not be reported this year (i.e. moved, graduated, no longer eligible, deceased etc.).
- Students previously identified on the Deaf-Blind Census will have a **pre-filled census data sheet**. Fill in the blank areas and mark any changes on the sheet. If the student is no longer served by your district, provide details (i.e. transferred to district XXX, moved out of state, graduated, deceased, etc.)
- For each "new" student with deafblindness complete a **YELLOW** "MO Deaf-Blind Census Reporting Form" and "Parent/Guardian Release of Information Form".
- Return the completed forms to Megan Burgess, Missouri Deaf-Blind Technical Assistance Project Coordinator, Missouri School for the Blind, 3815 Magnolia Avenue, St. Louis, MO 63110-4099, by February 1st.
- If you have any questions regarding these forms, please email Megan Burgess at megan.burgess@msb.dese.mo.gov or call 314-633-1587.

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3. **The Blind Literacy Survey (GREEN sheet) is completed online and is mandated to report to the Missouri Legislature on the literacy status of eligible students.**

What to do...

- Please go to the following web address, fill in the form and click the submit button at the top of the form: <https://www.surveymonkey.com/r/BlindLiteracy2020>.
- If you experience any problems or have questions, please contact the Office of Special Education, Data Coordination at (573) 526-4995 or email Seunghee.Han@dese.mo.gov

Thank you for your prompt attention to this request.

Sincerely,

Jane Herder
Director, Outreach Services