

MISSOURI SCHOOL FOR THE BLIND

December 14, 2023

INSTRUCTIONS: FEDERAL CENSUS FOR INDIVIDUALS WHO ARE DEAFBLIND

The Missouri DeafBlind Technical Assistance Project (MoDBTAP) is conducting the yearly federally-mandated census of students who are DeafBlind (birth through 21 years of age) in the state of Missouri. The DeafBlind Census includes any student who has a documented combined hearing and vision impairment (dual sensory loss). Students do not need to be legally blind nor do they need to have a severe to profound hearing loss to be registered for the Census. When both hearing and vision loss of any degree are present, register the student, even if the student was counted in the Child Count under a different disability category or they are not receiving Part B or Part C services from your local school district.

The annual DeafBlind Census qualifies families, educators, and/or service providers technical assistance, educator, paraprofessional and parent training, and consultation at no cost.

All educational programs must reply whether they have students with dual sensory loss or no students to report.

INSTRUCTIONS FOR COMPLETING THE CENSUS FORMS (Yellow Forms):

If you have new children/students to report:

- Make one copy of the “MO DeafBlind Census Reporting Form” and the “Parent/Guardian Release of Information Form (ROI)” for each new student to be reported. Complete and return the Census Reporting Form and the ROI via one of the methods on the back of this sheet.
- If you are unable to get the ROI signed and returned by the due date, **please send the Census Reporting Form without it and return the signed ROI as soon as possible, as this is required to be included on the Census.**

If you have returning children/students to report:

- Update the information on the enclosed pre-filled “2023 DeafBlind Census Reporting Summary” for each student and sign each sheet to confirm accuracy.

If you have a child/student who is no longer enrolled with your agency:

- If you need to remove a student from the census, fill out the bottom section of the “2023 DeafBlind Census Reporting Summary.” Return the form via your preferred contact method on the back of this sheet.

If you do not have any new or continuing children/students to report:

- If you do not have students with combined vision and hearing losses to report, you still must report that you have no students via <https://www.surveymonkey.com/r/V2KZKXZ>

All forms should be returned via email to dena.molen@msb.dese.mo.gov or mail to address below.
For questions, please call Dena at 314-633-1553.

CENSUS IS DUE NO LATER THAN FEBRUARY 1, 2024

3815 Magnolia Avenue, St. Louis, Missouri 63110

(314) 776-4320

<https://msb.dese.mo.gov/outreach-services/assistance-project.html>