

VACANCY NOTICE

Vacancy Title: Supervisor – Outreach, Deafblind Services
Job Order Number: 11920192
Domicile Location: St. Louis, MO
Section/Office: Missouri School for the Blind/ Division of Special Education
Annual Salary: \$38,352 - \$47,952
Deadline: Open until filled

Essential Functions:

This is a professional position providing statewide outreach services to local and state education agencies (LEAs and SEAs), families and other stakeholders addressing the educational and transitional needs of children (birth-21 years) with vision and hearing impairment (deafblindness). Responsibilities include the development, coordination, and delivery of technical assistance, professional development, and inter-agency collaboration activities with families and service providers as it relates to the child with deafblindness. Responsibilities also include assisting the Outreach Coordinator in assuring that the Outreach Division of Missouri School for the Blind fulfills the requirements of the deafblind technical assistance grant negotiated with the U.S. Department's Office of Special Education Programs (OSEP).

The incumbent must have the ability to perform the essential functions below either with or without reasonable accommodation.

1. Provide technical assistance to direct service providers, as needed, on assessing the visual auditory, cognitive, communicative, and other functioning of individuals with deafblindness.
2. Work closely with local and state program administrators, Missouri Instructional Resource Center, ophthalmologists, optometrists, audiologists, speech therapists, and families.
3. Interpret, as needed, the reports from eye care specialists and audiologists regarding implications for communication and educational programming.
4. Coordinate and provide in-service and pre-service trainings for families of individuals with deafblindness as well as for service providers.

5. Collaborate with local, state, and national agencies serving individuals with deafblindness (e.g., Helen Keller National Center, the National Center on Deaf-Blindness, Rehabilitation Services for the Blind, Department of Mental Health, and Missouri deafblind task forces).
6. Coordinate and provide, as needed, on-site consultation and other technical assistance activities to families and service providers that reflect research based effective practices in supporting individuals with deafblindness in school and in the community.
7. Assist in evaluating the performance of the Deafblind Project activities.
8. Assist in the preparation of required reports to federal and state agencies.
9. Conduct annual census of children in Missouri (birth through age 21) with combined vision and hearing loss.
10. Perform related work as assigned.

Prerequisites for the job:

1. Considerable knowledge and ability in effective practices relating to the assessment of individuals with deafblindness.
2. Keen observation skills.
3. Demonstrated practical application of effective practices in the education of students with deafblindness.
4. Excellent communication skills with the public
5. Knowledge of and skill in using the various communication modes/forms (both concrete and abstract) currently used by individuals with deafblindness (birth to 21 years) including but not limited to sign language systems (i.e., American Sign Language, pidgin signed English, Manually Coded English, and/or other object or tactile systems).
6. Demonstrated ability to provide on-site observations/consultations, as well as pre-service and in-service trainings
7. Demonstrated knowledge of hosting on-line courses and meetings.
8. Demonstrated ability to write student centered, educationally oriented reports based on the findings of on-site observations/consultations.
9. Demonstrated ability in grant writing and project evaluation.

Qualifications Desirable Candidates Should Possess:

1. Master's degree in special education, vision rehabilitation, and/or hearing rehabilitation.
2. Minimum of two years experience in teaching/assessing students who are deafblind.
3. Minimum of two years experience in working with trans-disciplinary and/or inter-agency teams.
4. Minimum of two years experience developing and coordinating workshops, courses, and/or in-service trainings for members of educational teams.
5. Minimum of two years experience using the various communication modes/forms currently used by individuals with deafblindness (birth to 21 years).

Required Travel:

The job requires travel to local and state programs to provide technical assistance to improve visual and other educational outcomes for individuals with deafblindness as well as attend statewide meetings.

APPLICATION PROCEDURE

Complete a DESE application online at <http://msb.dese.mo.gov/jobs.html> Please attach a scanned copy of your transcripts with the application. You will receive an e-mail confirmation when your application is received online.

NOTE: If a college degree is a requirement for this position, transcripts MUST be submitted with the application in order to be considered for employment. Failure to include transcripts (when required for the position) with your application will eliminate the application from the review process.

We do not keep applications on file to submit for other vacant positions. You must submit an application for each vacant position you are applying for.

BENEFITS (FOR A FULL-TIME POSITION)

ANNUAL LEAVE: Accrue 10 hours per month for new full-time employees, longer term State employees can earn more. Prorated leave for part-time employees in eligible positions.

SICK LEAVE: Accrue 10 hours per month. Prorated leave for part-time employees in eligible positions.

PARENTAL LEAVE: Six weeks paid leave for the birth or adoption of a child in accordance to the Department's Parental Leave Policy.

HOLIDAYS: 12 holidays per year.

RETIREMENT: Coverage provided through the Missouri State Employees Retirement System (MOSERS).

LIFE INSURANCE: Term life insurance coverage, equal to one times employee's annual salary, through the Missouri State Employees Retirement System.

OPTIONAL LIFE INSURANCE: Optional term life insurance available with maximum coverage of six times member's annual salary. Plans are also offered for spouse and dependents. Premiums paid by employee.

CAFETERIA PLAN: Easy tax savings on employee's cost for qualified payroll-deducted insurance plans, medical care, and dependent care.

HEALTH PLANS: Employer-paid/subsidized plans available the first day of the following month after employment.

DENTAL PLANS: Delta Dental insurance coverage is available.

VISION PLAN: National Vision Administrators (NVA) is available.

DEFERRED COMPENSATION: A payroll deduction deferred compensation plan available to defer taxes until retirement by investing in mutual funds and a fixed income account is currently provided.

EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION EMPLOYER

Missouri Department of Elementary and Secondary Education is an Equal Opportunity Employer. If you have special needs addressed by the Americans with Disabilities Act (ADA), please contact Human Resources at (573) 751-9619, through Missouri Relay System at (800) 735-2966, or via email at hr@dese.mo.gov.

To Our Applicants with Disabilities: For assistance with any phase of the Department process, please notify the Director of Human Resources at (573) 751-9619. Reasonable attempts will be made to accommodate special needs.

TTY/TDD users: Relay Missouri service (800) 735-2966.

NOTICE OF NON-DISCRIMINATION

It is the policy of the Missouri Department of Elementary and Secondary Education not to discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs or employment practices as required by Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator–Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number (573) 526-4757 or TTY (800) 735-2966, fax (573) 522-4883, email civilrights@dese.mo.gov.